

2025

Pricing Overview



DynaFile™ is a web-based document management solution that gives you the tools to improve business. Whether you're looking to consolidate paper files, automate document archiving or integrate an electronic filing system into your current business, DynaFile has the versatility and simplicity to allow you to easily go paperless. This document outlines the costs and features associated with the different DynaFile subscription tiers. More information about DynaFile can be found by visiting www.dynafile.com.



There are NO Set up fees, implementation fees, or any other upfront fees with annual agreements.

Personalized training and continuous support are included.

DynaFile™ is provided on a subscription basis in four different editions. The pricing below reflects an annual agreement.

<p>ESSENTIAL \$799 /mo Your Digital Transformation Starts Here</p> <p>20 GB Storage</p>	<p>GROWTH \$1,499 /mo Gain the Competitive Edge for Success</p> <p>50 GB Storage</p>	<p>PREMIER \$2,999 /mo Empower Your Team & Boost Productivity</p> <p>150 GB Storage</p>	<p>CUSTOM CALL FOR PRICING Tailored to Shift Your Organization into High Gear</p> <p>Storage Configured to Meet Your Specific Needs</p>
<p>POWER FEATURES: DocuSign® Integration Custom Reports</p>	<p>POWER FEATURES: DocuSign® & Paylocity Integration Custom Reports DynaSync Pre-Built Integrations HIPAA BAA</p>	<p>POWER FEATURES: DocuSign® & Paylocity Integration Custom Reports DynaSync Pre-Built Integrations HIPAA BAA Report Notifications Single Sign-On Open RESTful API Global DPA</p>	<p>POWER FEATURES: DocuSign® & Paylocity Integration Custom Reports DynaSync Pre-Built Integrations HIPAA BAA Report Notifications Single Sign-On Open RESTful API Global DPA</p>

ALL Editions Include the Following Standard Features:

UNLIMITED Users
 Dedicated Account Manager
 Document Indexing
 Index Search

Role-Based Access
 DynaFile Companion
 Save To DynaFile
 Barcode Processing
 Batch Processing

Document Links
 Archive Utility
 HIPAA Infrastructure
 SOC 2 Type II Certified

Essential Edition Features:

Every subscription to DynaFile, regardless of Subscription Edition chosen, includes:

Base Functionality

- Web based access to the Service via a URL specific to the Customer with all HTTPS transmission secured via a minimum of 2048 bit TLS encryption.
- Capabilities to upload Content into the Service via: the browser-based upload feature; the optional DynaFile Companion utility; desktop scanning through either manufacturer specific or third-party scanning utilities (that save the resulting scan to DynaFile Companion); network scanning devices (including multi-function copiers) via the secure SFTP (FTP over SSH) protocol; and/or the Save To DynaFile Headless Service.
- Features to provide configurable indexing of uploaded Content for search and retrieval purposes.
- Administratively configurable creation of unlimited users and groups with custom permissions and access assignments.
- No limits on the amount of Content stored in the Service (subject to payment of applicable fees).

Dedicated Support & Training – Customer will have direct access to a dedicated account manager who will provide phone and email support for implementation, ongoing training and general support questions. All support and training will be provided via web-based conference, phone call or email. No onsite training or support is included.

DynaFile Companion Utility – This Windows based utility can be optionally installed on Authorized User’s computers to create a “virtual drive” that facilitates the secure uploading of any number of documents to the Service. Documents are uploaded into the Service in their native file format over an HTTPS connection. Requires Windows 10 or higher.

Barcode Processing – Barcode processing allows users to scan a large number of distinct documents into the Service in a single scan as long as all the documents pertain to a single “entity” (employee, customer, client, vendor, etc.). Processing is performed by recognizing a custom barcode cover sheet that identifies the “entity” along with reusable barcode sheets that identify specific documents within the scanned packet.

Batch Processing – Batch processing allows users to scan any number of unrelated documents into the Service. The scanned images will be put into a “queue” that Authorized Users can access through the web interface allowing them to manually separate and index each page or set of pages in the batch.

DynaFile Archive Utility – This Windows based utility allows for mass backing up, purging or archiving of documents from the Service. This utility is useful for creating on-site backups of the Content (both the documents and their associated index metadata) stored in the Service, to archive and delete Content to reduce storage utilization or to export all Content into another system. This utility allows the Administrator to select any subset of documents to archive by any index field or retention criteria (date added, date modified, document type, name, etc.).

Save To DynaFile Headless Service – This Windows based service provides an alternate method of securely uploading documents from network scanning devices (including multi-function copiers) that do not have built-in secure FTP transmission capabilities (SFTP). This lightweight service can be installed on a local server and will monitor a network share that any scanner has been configured to save files to. When new scanned files are saved into that share, the files will then be securely uploaded into DynaFile via the encrypted HTTPS protocol.

HIPAA Compliant Infrastructure – All hardware, software, encryption mechanisms and business policies and procedures used to store Customer Content within the Service have been audited by an independent third party and verified as conforming to all HIPAA and HITECH requirements.

SOC 2 Type II Certified Infrastructure – All BRT systems are audited annually, in accordance with attestation standards established by the American Institute of Certified Public Accountants (AICPA), by an independent and accredited third party, to ensure conformity and compliance to the trust services criteria relevant to security, availability, and confidentiality set forth in TSP section 100, 2017 Trust Services Criteria.

Essential Edition Features (cont'd):

DocuSign® Integration – This integration facilitates the automatic reception of DocuSign envelopes into the Service. Envelopes received from DocuSign can be automatically parsed for relevant document index data so that they can be split into individual documents and automatically indexed into the Service. This integration requires that Customer purchase compatible DocuSign user licenses.

Custom Reports – All Customers receive the standard, built-in reports to include storage utilization, document access logging, email and fax activity, scan processing results, user and group rights, and usage logs. Additional reports can be custom created by BRT based on Customer's specific needs on any document index information or access actions. Most custom reports do not require additional costs to develop.

Growth Edition Features:

The Growth Edition includes all features of the Essential Edition, plus the following features:

Embedded Barcodes – The Barcode Processing system can be configured to read DynaFile specific barcodes embedded within the document itself instead of having to use separate barcode cover pages. This is beneficial in situations where individuals are filling out pre-created paper forms.

Pre-Built Integrations – DynaFile has developed several pre-built “connectors” with third-party providers such as AdobeSign, iCIMS, IBM Kenexa BrassRing and SilkRoad, that facilitate a one-way document transfer from those systems into DynaFile. The capabilities to automatically index those documents within DynaFile may be dependent upon the features that the provider exposes as well as the type of license that Customer has with that provider. While there is no additional cost for these connectors (if included in the selected edition) from BRT, the provider themselves may charge additional fees on their end to enable the integration.

DynaSync – This feature allows index information in the Service to be automatically and dynamically updated based on a one-way data feed from an external system. This feed will be in a text based (tab or comma delimited) format and can run on any schedule as required by Customer (e.g. daily, weekly, etc.). Typical usages of this feature include updating an employee's name, status or department when that data is updated in a back-end management system (e.g. HRIS, ATS, ERP). This feature allows for a one-way data, not document, transfer to DynaFile.

HIPAA Business Associate Agreement – BRT will enter into BRTs' standard Business Associate Agreement (BAA) with the Customer as a Covered Entity (CE), indicating that BRT meets and maintains all applicable required HIPAA/HITECH requirements for document storage, safety, retrieval, backup and breach notification.

Premier Edition Features:

The Premier Edition includes all features of the Growth Edition, plus the following features:

Global Data Processing Addendum – If required by Customer due to Customer's data processing activities in the Service, upon mutual agreement of the Parties, BRT will enter into BRT's Standard Global Data Processing Addendum to address compliance with the EU General Data Protection Regulation 2016/679 and other global privacy laws, including safeguards for the transborder flow of personal data from Europe.

Report Notifications – Custom reports can be scheduled to be sent to any user or group of users at configurable times and with configurable parameters.

Open RESTful API – The Service API provides a robust set of RESTful web services that are designed to allow programmatic document searching, reception, and retrieval as well as user management.

Single Sign-On (SSO) – DynaFile can be configured to authenticate user access against an internal corporate identity server or external identity provider such as Azure AD, ADFS, Okta, OneLogin or Ping Identity. This feature requires that Customer provide an externally facing Active Directory Federation Services (ADFS) or other SAML 2.0, WS-Federation or OpenID Connect compatible endpoint to receive authentication requests from DynaFile. SSO allows for authentication of users, but authorization (provisioning and access rights) is managed within DynaFile.

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Custom Edition Features:

The Custom Edition includes all features of the Premier Edition, but includes pricing tailored for clients needing anywhere from 500 GB's to over 10 TB's of storage.